



Forest Safety for Contractors

Work Health & Safety Mapping Document

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This document supports the unit of competency *FWPCOR2205 Follow WHS policies and procedures*. It is part of a set of materials that has been developed to support forest workers who are required to follow health and safety procedures in Tasmania's forest industry.

The complete set of materials includes the following:

- ❖ Forest Safety for Contractors – Learner Guide
- ❖ Forest Safety for Contractors – Learner Questionnaire
- ❖ Forest Safety for Contractors – Facilitator Guide
- ❖ Forest Safety for Contractors – Facilitator Presentation
- ❖ Forest Safety for Contractors – Assessor Guide
- ❖ Forest Safety for Contractors – Mapping Document.

While the materials focus on harvesting and clearing, the same principles apply to roading and site preparation.

Introduction

This document maps the following learning and assessment materials to the unit *FWPCOR2205 Follow WHS policies and procedures*:

- Forest Safety for Contractors – Learner Guide
- Forest Safety for Contractors – Learner Questionnaire
- Forest Safety for Contractors – Facilitator Guide
- Forest Safety for Contractors – Facilitator Presentation
- Forest Safety for Contractors – Assessor Guide.

It has been designed as a support tool for training organisations and compliance auditors. It ensures the materials developed by ForestWorks are consistent with the requirements of:

- the *FWP Forest and Wood Products Training Package*; and
- the *Standards for Registered Training Organisations (RTOs) 2015*.

FWPCOR2205 Follow WHS policies and procedures	Learning and assessment materials				
	Learner Guide	Learner Questionnaire	Facilitator Guide	Facilitator Presentation	Assessor Guide
Elements/Performance Criteria					
1. Follow safe work practices	Page 11		Topic 2: Follow	Slide 14	
1.1 Identify organisational and site WHS policies and procedures.	Page 11 Page 12 Page 16	Question 1.4 Questions 1.6 to 1.9 Questions 2.1 to 2.6	Topic 2: Follow	Slide 10 Slides 14 to 17	Task 1: • Question 4 • Question 6 to 14 Task 2
1.2 Operate and use tools, equipment and machinery appropriate to work task and according to manufacturer's recommendations.	Pages 16 to 18	Question 2.5	Topic 2: Follow	Slide 19 Slide 20	Task 1: • Question 13 Task 2
1.3 Select, use and store personal protective equipment and clothing appropriate to work task requirements.	Page 13	Question 2.2	Topic 2: Follow	Slide 18	Task 1: • Question 10 Task 2
1.4 Use plant and equipment guards according to manufacturer's specifications.	Page 18	Question 2.7	Topic 2: Follow	Slide 20	Task 1: • Question 15 Task 2
1.5 Identify and follow safety signs and symbols.	Page 22	Question 1.9 Question 2.11	Topic 2: Follow	Slide 27	Task 1: • Question 21 Task 2
2. Identify risks	Page 23		Topic 3: Identify	Slide 28	
2.1 Identify existing and potential hazards in the work area and report to appropriate personnel.	Page 24 Page 25	Question 1.9 Questions 3.1 to 3.6	Topic 3: Identify	Slides 29 to 34 Slide 39 Slide 40	Task 1: • Question 22 to 26 Task 2
2.2 Identify WHS issues and risks in the work area and report to appropriate personnel.	Page 26 Page 27	Question 1.9 Questions 3.5 to 3.7	Topic 3: Identify	Slides 35 to 40	Task 1: • Question 26 • Question 27 Task 2
2.3 Follow workplace procedures and work instructions for controlling risks and protecting the environment.	Pages 28 to 30	Question 1.9 Questions 3.8 to 3.11	Topic 3: Identify	Slides 41 to 43	Task 1: • Questions 28 to 31 Task 2

FWPCOR2205 Follow WHS policies and procedures	Learning and assessment materials				
	Learner Guide	Learner Questionnaire	Facilitator Guide	Facilitator Presentation	Assessor Guide
Elements/Performance Criteria (cont.)					
2.4 Complete hazard, accident or incident reports accurately and clearly and according to organisational policies and procedures.	Page 31 Page 32	Question 3.12	Topic 3: Identify	Slides 44 to 46	Task 1: • Question 32 Task 2
3. Follow emergency procedures	Page 33		Topic 4: Respond	Slide 47	
3.1 Notify appropriate personnel in the event of an emergency.	Page 34	Question 4.1	Topic 4: Respond	Slide 48 Slide 49	Task 1: • Question 33 Task 2
3.2 Follow workplace procedures for dealing with accidents and emergencies.	Page 35 Page 36	Question 1.6 Questions 4.2 to 4.5	Topic 4: Respond	Slide 50 Slide 51	Task 1: • Question 6 • Questions 34 to 37
3.3 Practise emergency and evacuation procedures and carry out emergency and evacuation procedures in the event of an emergency.	Page 37	Question 1.6 Questions 4.2 to 4.5	Topic 4: Respond	Slide 52	Task 1: • Question 6 • Questions 34 to 37 Task 2
3.4 Record and accurately report emergencies and evacuation procedures.	Page 38		Topic 4: Respond	Slide 53	
Foundation Skills					
Reading skills to understand safety signs and symbols.	Page 22	Question 1.9 Question 2.11	Topic 2: Follow	Slide 27	Task 1: • Question 21 Task 2
Reading skills to understand manufacturer's specifications for plant and equipment guards.	Page 17 Page 18	Question 2.7	Topic 2: Follow	Slide 20	Task 1: • Question 15 Task 2
Reading skills to understand organisational policies and procedures.	Page 12 Page 16	Question 1.4 Question 1.8 Question 3.4 Question 3.7	Topic 2: Follow	Slide 10 Slide 17 Slide 19	Task 1: • Question 4 • Question 8 • Question 25 • Question 27 Task 2

FWPCOR2205 Follow WHS policies and procedures	Learning and assessment materials				
	Learner Guide	Learner Questionnaire	Facilitator Guide	Facilitator Presentation	Assessor Guide
Foundation Skills (cont.)					
Numeracy skills to use a risk matrix and calculate risk.	Page 26 Page 27	Question 3.7	Topic 3: Identify	Slides 35 to 40	Task 1: • Question 27 Task 2
Numeracy skills to estimate weight and volume, and establish centre of gravity.	Page 19 Page 20	Questions 2.8 to 2.10	Topic 2: Follow	Slides 23 to 25	Task 1: • Questions 16 to 18 Task 2
Writing skills to complete a hazard report clearly and legibly.	Page 31 Page 32	Question 3.12	Topic 3: Identify	Slides 44 to 46	Task 1: • Question 32 Task 2
Communication skills to notify and report hazards to appropriate personnel.	Page 24 Page 27 Page 39	Question 3.2 Question 3.11 Question 4.1	Topic 3: Identify	Slide 29 Slide 36 Slide 54	Task 1: • Question 23 • Question 31 • Question 33 Task 2
Problem solving skills to manage risks and respond to hazards.	Pages 28 to 30 Page 35 Page 36 Page 39	Questions 3.8 to 3.11	Topic 3: Identify Topic 4: Respond	Slides 41 to 43 Slide 50 Slide 51 Slide 54	Task 1: • Questions 28 to 31 Task 2
Performance Evidence					
Identify risks and hazards in the workplace and implement appropriate actions to address those risks and hazards.	Pages 24 to 30	Question 1.9 Questions 3.1 to 3.8 Question 3.10 Question 3.11	Topic 3: Identify	Slides 29 to 43	Task 1: • Questions 22 to 28 • Question 30 • Question 31 Task 2
Use and maintain personal protective equipment and clothing to ensure their own safety.	Page 13	Question 1.9 Question 2.2	Topic 2: Follow	Slide 18	Task 1: • Question 10 Task 2

FWPCOR2205 Follow WHS policies and procedures	Learning and assessment materials				
	Learner Guide	Learner Questionnaire	Facilitator Guide	Facilitator Presentation	Assessor Guide
Performance Evidence (cont.)					
Follow emergency and evacuation procedures.	Pages 34 to 38	Question 1.6 Questions 4.2 to 4.5	Topic 4: Respond	Slides 48 to 53	Task 1: • Question 6 • Questions 34 to 37 Task 2
Interpret and follow safety signs and symbols.	Page 22	Question 1.9 Question 2.11	Topic 2: Follow	Slide 27	Task 1: • Question 21 Task 2
Complete and maintain workplace information, records and reports about hazards, risks and incidents.	Page 31 Page 32	Question 3.12	Topic 3: Identify	Slides 44 to 46	Task 1: • Question 32 Task 2
Knowledge Evidence					
Legal and organisational requirements and codes of practice relevant to WHS. Enterprise and site standards, policies and procedures for WHS, as they apply to the job role.	Pages 4 to 9 Pages 11 to 17 Pages 28 to 32 Pages 34 to 39	Questions 1.1 to 1.9 Questions 2.1 to 2.7 Questions 2.11 to 2.13 Questions 3.2 to 3.4 Questions 3.9 to 3.12 Questions 4.1 to 4.5	Topic 1: Forest safety Topic 2: Follow Topic 3: Identify Topic 4: Respond	Slides 4 to 17 Slide 21 Slide 22 Slides 41 to 46 Slides 48 to 54	Task 1: • Questions 1 to 15 • Questions 19 to 21 • Questions 23 to 25 • Questions 29 to 37 Task 2
Environmental risks and hazard identification Hazard and risk control	Page 10 Pages 24 to 30	Question 1.9 Questions 3.1 to 3.11	Topic 1: Forest safety Topic 3: Identify	Slides 29 to 43	Task 1: • Questions 22 to 31 Task 2
Equipment used for workplace health and safety, and procedures for its safe use and maintenance	Pages 13 to 16	Question 2.4	Topic 2: Follow	Slide 18 Slide 19 Slide 21 Slide 22	Task 1: • Question 12 Task 2
Personal protective equipment and clothing and its properties	Page 13	Question 1.9 Question 2.2	Topic 2: Follow	Slide 18	Task 1: • Question 10 Task 2

FWPCOR2205 Follow WHS policies and procedures	Learning and assessment materials				
	Learner Guide	Learner Questionnaire	Facilitator Guide	Facilitator Presentation	Assessor Guide
Knowledge Evidence (cont.)					
Firefighting equipment	Page 15	Question 2.4	Topic 2: Follow	Slide 22	Task 1: • Question 12 Task 2
Fatigue management	Page 21	Question 2.12 Question 2.13	Topic 2: Follow	Slide 26	Task 1: • Question 19 • Question 20 Task 2
Elimination of hazardous substances	Page 30				
Machine guarding	Page 18	Question 2.7	Topic 2: Follow	Slide 20	Task 1: • Question 15 Task 2
Manual handling including shifting, lifting and carrying	Page 19 Page 20	Questions 2.8 to 2.10	Topic 2: Follow	Slides 23 to 25	Task 1: • Questions 16 to 18 Task 2
Procedures for recording and reporting workplace information	Page 31 Page 32 Page 34 Page 38	Question 2.2 Question 3.2 Question 3.11 Question 4.1 Question 4.5	Topic 3: Identify Topic 4: Respond	Slides 44 to 46 Slide 48 Slide 49 Slide 53	Task 1: • Question 10 • Question 23 • Question 31 • Question 33 • Question 37 Task 2

Important contact

If you require further information about the delivery and assessment of the unit *FWPCOR2205 Follow WHS policies and procedures* in Tasmania, please contact ForestWorks.

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All photographs used in this document are attributable to purple infinity.

Disclaimer

This work is the result of consultations with Australian forestry industry participants. It is a collaborative view and does not necessarily represent the view of the developers or any specific body. For the sake of brevity, it may omit factors which could be pertinent in particular cases.

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Forest safety... it's up to you

